

Property Inspection Report

This report form is used by our property management staff to provide you with a brief visual summary of the current condition of your property. Please note our staff are not licensed engineers, architects, builders or any other type of qualified building or maintenance contractor or tradesperson.

«PropertyKeyNo»

PROPERTY : «PropAdd1» «PropAdd3»

TENANT : «Name»

LEASE START DATE : «LeaseStDate» **LEASE EXPIRY** : «LeaseExpDate»

CURRENT RENT: \$«RentAmt1» p.w. **MARKET RENT** : \$ p.w.

INSPECTION CONDUCTED BY : «PropManager»

EMAIL ADDRESS: «PropManagerEmail»

INSPECTION DATE :

Tenant has provided written inspection report

YES / NO

Report attached ? **YES / NO**

Signed by the attending Property Manager

Important notes

1. Annual building inspection and pest inspections are recommended by Prudential Real Estate. Please ask your property manager if you would like us to arrange one of these vital inspections from a properly qualified person
2. We supply a copy of this report to the tenant together with our advice to remedy any circumstance which we believe is or will cause a loss of value to your property.
3. Should you wish to inspect your property at any time we strongly advise you contact our office to arrange access rather than approach the tenant directly
4. We do not obtain quotes for the renewal of boundary fences nor do we obtain quotes for work less than \$250.00 or for emergency repairs.

Maintenance required (as reported by tenant) :

Instructions / advice given to tenant :

Recommendations to Landlord :

ROOM / AREA	SATISFACTORY	NOT SATISFACTORY	COMMENT
Bedroom 1			
Bedroom 2			
Bedroom 3			
Bedroom 4			
Lounge room			
Dining room			
Bathroom/s			
Ensuite			
Kitchen			
Laundry			
Floor coverings			
Window coverings			
Internal Paint			
External Paint			
Driveway			
Gardens/Lawns			
Verandah/Balcony			
Staircase/Railings			
Garage/Carport			
Pool			
Fencing			
Locks/Keys			
Smoke Alarms			
Pets			
OTHER			